



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, July 3, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:01 AM on July 3, 2018 by Chair of the Board, Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman and Executive Assistant, Natalie Bird.

Representatives from the news media included Emma Gosalvez, Kelsey Thomasson, and Gary Sinderson.

County personnel present included Dale Neff, David Rowles, Matt Milliron, Dave Lomison, Brian Querry, Wilmer Andrews, Chuck Witmer, Bryan Sampsel, Tom Martin, and Bill Browder.

Guest present included Kevin Rimmey, Jerry Horner, Dan Harner, Kathy Simm, Bob Hoffman, Kim Bender, and Mark Keller.

CNET staff were present.

### III. PUBLIC COMMENT

### IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, June 26, 2018 Board of Commissioners' meeting.

### V. REQUEST FOR PROPOSALS

- A. Transportation – Dave Lomison requested that the Board award both contracts for fleet vehicle maintenance to Joel Confer Ford of Bellefonte. The Controller opened proposals on June 26 with one received for paratransit fleet vehicle maintenance and two received for business fleet vehicle maintenance. Commissioner Dershem requested a copy of the proposals received.

- i. Contract award for RFP Paratransit Fleet Vehicle Maintenance – Dept. 532.
- ii. Contract award for RFP Business Fleet Vehicle Maintenance – Dept. 532.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve entering into contract negotiations for

the RFP's Paratransit and Fleet Vehicle Maintenance.

Financial Management – Controller Chuck Witmer and Director of Financial Management Tom Martin provided an overview of the RFP – General Obligation Note, Series of 2018. This note will be used to fund capital projects within the County, primarily the energy savings project. Once opened, proposals will be sent to Public Financial Management (PFM) for review and analysis. PFM will then make a recommendation to the Board. Proposals were due on Friday, June 29 at 4:00 PM and were received from the following financial institutions – Dept. 113.

Institution	Original	Copies	Signed	Electronic Copy
Juniata Valley	x	5	x	x
Capital One Public Funding	x	5	x	none
Jersey Shore State Bank	x	5	x	x
Webster Bank	x	5	x	x
M&T Bank	x	5	x	x
PNC	x	5	X	x
BB&T	x	5	x	x
Kish Bank	x	5	x	x
First National Bank	x	5	x	x

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table RFP – General Obligation Note, Series of 2018 until July 24 for review.

#### VI. INVITATION FOR BID

- A. Emergency Communications – Director of Emergency Communications Dale Neff and Supervisor of Technical Services/Project Manager Dave Rowles joined Controller Chuck Witmer for the opening of Bids for the IFB – 911 Tower Painting Project. Dave explained that this tower was built in 1993 and stands at 300 feet tall. While there is no major apparent rust at this time, there is scaling which will need sanded and painted. Due to the height of the tower, this project will require rope work. Commissioner Pipe asked if the tower will experience any down time through the duration of the project and Dave stated that it would be operational the entire time. Bids for this project were due to the Controller's Office on Friday, June 29 at 4:00 PM. The following bid was received and opened by Chuck Witmer – Dept. 354.

Contractor	Bid	Signed	Bid Bond
Allstate Tower	\$39,450.00	x	x

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table IFB – 911 Tower Painting Project until July 10 for review.

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- B. Capital Projects – Bob Hoffman of Hoffman Leakey Architects and Mark Keller, Coordinator of the Centre County Public Safety Training Center joined Controller Chuck Witmer for the opening of Bids for the IFB – Equipment Storage Building. Twenty-two bids were received by the Friday, June 29 deadline of 4:00 PM – Dept. 971.

## i. General Construction

Bidder	Base Bid	Alternate G-1 Truck Bay 3	Alternate G-2 Truck Bay 4	Addenda 1 2 3 4	Bid Bond
HEPCO Construction Inc.	\$ 581,225	\$ 102,717	\$ 206,520	OK	Attached
J. C. Orr & Son Inc.	\$ 541,001	\$ 114,000	\$ 228,000	OK	Attached
Kretina Builders Inc.	\$ 607,000	\$ 133,000	\$ 253,000	OK	Attached
RT Contracting Inc.	\$ 571,900	\$ 150,000	\$ 290,000	OK	Attached
Turn Key Construction	\$ 895,132	\$ 174,259	\$ 303,086	OK	Attached
Veronesi Building & Remodeling	\$ 826,000	\$ 172,000	\$ 344,000	OK	Attached

## ii. Mechanical HVAC Construction

Bidder	Base Bid	Alternate G-1 Truck Bay 3	Alternate G-2 Truck Bay 4	Addenda 1 2 3 4	Bid Bond
Allied Mechanical & Electrical Inc.	\$41,800	\$9,080	\$13,140	OK	Attached
Bechdel Plumbing & HVAC	\$65,820	\$17,730	\$23,650	OK	Attached
Joseph C. Hazel Inc.	\$44,632	\$8,684	\$13,695	OK	Attached
K & K Plumbing Co., Inc.	\$99,500	\$12,269	\$18,732	OK	Attached
Robert Johnson Plumbing & Heating Co.	\$68,775	\$12,010	\$23,055	OK	Attached
W. C. Eshenaur & Son Inc.	\$46,000	\$15,000	\$20,000	OK	Attached

## iii. Mechanical Plumbing Construction

Bidder	Base Bid	Alternate G-1 Truck Bay 3	Alternate G-2 Truck Bay 4	Addenda 1 2 3 4	Bid Bond
Allied Mechanical & Electrical Inc.	\$91,600	\$5,324	\$7,800	OK	Attached
Joseph C. Hazel Inc.	\$73,782	\$5,261	\$8,978	OK	Attached
K & K Plumbing Inc.	\$77,750	\$3,175	\$5,197	OK	Attached
Robert Johnson Plumbing & Heating Co.	\$104,450	\$6,065	\$7,700	OK	Attached
W. C. Eshenaur & Son Inc.	\$79,401	\$5,239	\$12,760	OK	Attached

iv. Electrical Construction

Bidder	Base Bid	Alternate G-1 Truck Bay 3	Alternate G-2 Truck Bay 4	Addenda 1 2 3 4	Bid Bond
Allied Mechanical & Electrical	\$52,680	\$9,000	\$16,960	OK	Attached
Robert P. Lepley Electrical Contractor Inc.	\$74,681	\$12,534	\$22,724	OK	Attached
Shamrock Electric & Security Systems Inc.	\$43,100	\$6,800	\$6,900	OK	Certified Check
Stelco Inc.	\$57,651	\$7,804	\$9,765	OK	Attached
Strouse Electric Inc.	\$85,745	\$12,380	\$24,760	OK	Attached

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table IFB – Equipment Storage Building until July 10 for review.

VII. CHECK RUN

Commissioner Higgins reported the check of the week was to Hillis Carnes Engineering in the amount of \$16,425. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$558,285.92 dated June 29, 2018.

VIII. ADMINISTRATOR'S REPORT

Margaret Gray reported that next week the Board will be presented with an Invitation for Bid to repair the roof of the Sheriff's Office and to renovate the Courthouse space previously occupied by the Public Defender's Office for use by Court Administration.

IX. CONTRACTS

- A. Central Booking – Andy Andrews presented a contract renewal with Keyser Consulting Group for maintenance and support of the PolyCom HDX 6000 video unit. The contract total is \$695 for the period of July 29, 2018 through July 28, 2019. Commissioner Dershem thanked Andy for the services his department provides, they put law enforcement back on the street faster and make arraignments more timely and accurate. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Keyser Consulting Group to next week's Consent Agenda – Dept. 334.
- B. MIS/RBA – Bill Browder presented a contract renewal with ePlus Technology, Inc. for the County's Palo Alto firewall support and security subscriptions that include URL filtering, threat prevention and wildfire zero day services, along with premium support. The contract total is \$20,637.89 for the period of August 13, 2018 through August 13, 2021. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with ePlus Technology, Inc. to next week's Consent Agenda – Dept. 142.

C. Planning – Matt Milliron requested the Board approve submission of the Community Development Block Grant (CDBG) Flagged Activities Reporting Schedule to the Pennsylvania Department of Community and Economic Development. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve submission of the CDBG Flagged Activities Reporting Schedule – Dept. 817.

D. Human Services – Natalie Corman presented the following Human Services items:

- i. Addendum for a contract extension with Centre County Homemakers for OPTIONS/Homemaker Services for eligible residents of the Office of Aging and Adult Services Departments. The contract rate is \$16.49 per hour, which is State funded for the period of July 1, 2018 through December 31, 2018 – Dept. 501/521.
- ii. Addendum for a contract extension with CareSmart Solutions for OPTIONS/Homemaker Services for eligible residents of the Office of Aging and Adult Services Departments. The contract rate is \$17.75 and \$18.00 per hour, which is State funded for the period of July 1, 2018 through December 31, 2018 – Dept. 501/521.
- iii. Addendum for a contract extension with Helpmates, Inc. for OPTIONS/Homemaker Services for eligible residents of the Office of Aging and Adult Services Departments. The contract rate is \$18.00 per hour, which is State funded for the period of July 1, 2018 through December 31, 2018 – Dept. 501/521.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract extension with Helpmates, Inc. to next week's Consent Agenda.

- iv. Adult Services – Contract with Service Access and Management, Inc. (SAM, Inc.) to provide assistance and administrative services for the 2017 PHARE Rental Assistance Program. SAM, Inc. to distribute funds directly to landlords per check requests submitted by the Office of Adult Services. The contract total is \$52,000, which is funded as follows: State \$22,000 and County \$30,000. Up to \$2,600 may be expended on administrative costs and the remaining \$49,900 is to be expended on direct client services for the period of May 1, 2018 through September 30, 2019 – Dept. 501.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract with SAM, Inc. to next week's Consent Agenda.

- v. MH/ID/EI D&A

1. Addendum No. 2 with the Centre County Youth Service Bureau to allow for funds for the additional performance based prevention services in the amount of \$124,893. This will increase the contract maximum from \$130,290 to \$255,183, which is funded as follows: State \$243,419 and County \$11,764 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.

2. Contract renewal with Brockerhoff House Corporation to provide representative payee services for intellectual disability and mental health consumers. The contract total is \$18,240, which is funded as follows: State \$17,399 and County \$841 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract renewal with Kimberly Rimmey to provide community mental health services for children. The contract total is \$27,500, which is funded as follows: State \$26,232 and County \$1,268 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add MH/ID/EI D&A items 1-3 to next week's Consent Agenda.

X. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve Consent Agenda Items A-D.

- A. Resolution 9 of 2018 – Authorizing exemptions, deductions, abatements, and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in Centre County designated as a proposed Keystone Opportunity Expansion Zone (“KOEZ”). The extension period is January 1, 2019 through December 31, 2025 for Lot #10B within the Moshannon Valley Regional Business Park.
- B. Criminal Justice Planning – Contract with Tracy Small, Crisis Intervention Team (CIT) Coordinator to provide consultant services for the CIT program. Contract total is \$31,202, which is funded as follows: State \$16,468, local contribution \$13,938, and County \$796 for the period of July 1, 2018 through June 30, 2019 – Dept. 306.
- C. Planning – Memorandum of Understanding (MOU) for the revised preliminary subdivision plan #2 – Deerhaven; CCPCDO File No. 280-05. This proposal represents a preliminary plan submission with the purpose of updating the phasing schedule as well as amending the phasing scheme. All other aspects of the preliminary plan previously approved on June 29, 2006 and August 21, 2014, will remain the same including stormwater management, E&S, sewage planning, etc. This subdivision is located along the northern boundary of Zion Back Road (T-461) and the eastern boundary of Trophy Way (T-371) serving the existing Deerhaven subdivision, approximately one mile east of the Zion Back Road intersection with State Route 64 – Dept. 151.
- D. Human Services
  - i. Adult Services – Scope of work for the Fiscal Year 2017 Competition through the U.S. Department of Housing and Urban Development to continue funding the Centre County Rapid Re-Housing Program. The grant total is \$197,563, which is Federally funded for the period of October 1, 2018 through September 30, 2019 – Dept. 501.

ii. Children and Youth Services

1. Children and Youth Services budget amendment to move \$48,000 to the administrative category to cover increased costs of personnel. The total budget is \$10,994,861, which is funded as follows: Federal \$2,111,789, State \$6,844,469, and County \$2,038,603 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
2. Contract renewal with Summit School, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
3. Contract renewal with Bethany Home, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$16,060, which is funded as follows: State \$12,848 and County \$3,212 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
4. Contract renewal with The Learning Station to provide Childcare Services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of June 1, 2018 through June 30, 2018 – Dept. 511.
5. Contract renewal with Project Point of Light to provide counseling services. The contract total is \$500, which is funded as follows: State \$400 and County \$100 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
6. Contract renewal with St. Johns Lutheran Church and Childcare Center to provide childcare services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
7. Contract renewal with The Learning Station to provide childcare services. The contract total is \$12,000, which is funded as follows: State \$8,600 and County \$2,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
8. Contract renewal with Avanco International, Inc. for the CAPS System Provider Agreement. The contract total is \$33,009.39, which is funded as follows: Federal \$5,050.44, State \$16,775.37, and County \$11,183.58 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
9. Contract renewal with Avanco International, Inc. to provide consulting services. The contract total is \$15,000, which is funded as follows: Federal \$2,295, State \$7,623, and County \$5,082 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
10. Contract renewal with Pennsylvania Children and Youth Association

for CAPS technical support. The contract total is \$800, which is funded as follows: State \$650 and County \$160 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

iii. MH/ID/EL D&A

1. Contract addendum with The ARC of Centre County to allow for funds to provide additional community residential and transportation services in the amount of \$141,399. This will increase the contract total from \$152,363 to \$293,762, which is funded as follows: State \$280,220 and County \$13,542 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
2. Contract addendum with Strawberry Fields, Inc. to allow for funds to provide additional community residential, targeted case management, and housing support/CHIPP enhancement services in the amount of \$67,000. This will increase the contract total from \$1,149,401 to \$1,216,401, which is funded as follows: State \$1,160,325 and County \$56,076 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
3. Contract renewal with Cindi L. Brown to provide intellectual disability services including certified and PA State registered interpretive services. The contract total is \$3,000, which is funded as follows: State \$2,862 and County \$138 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
4. Contract renewal with Care for People Plus, Inc. to provide intellectual disability services including community based in-home supports, companion services, homemaker/chore services, and respite care. The contract total is \$35,000, which is funded as follows: State \$33,387 and County \$1,613 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
5. Contract renewal with CARES of Central PA, Inc. to provide intellectual disability services including community participation services. The contract total is \$15,000, which is funded as follows: State \$14,309 and County \$691 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
6. Contract renewal with Gaudenzia, Inc. to provide drug and alcohol services including inpatient non-hospital treatment and rehabilitation to include women with children, co-occurring, long term, and halfway house services. The contract total is estimate at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
7. Contract renewal with Sunny Days Adult Daily Living Center to provide intellectual disability services that include community based in



home and community supports, community participation, and companion services. The contract total is \$38,750, which is funded as follows: State \$36,964 and County \$1,786 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

8. Contract renewal with Skills Inc. to provide mental health services that include family based, vocational rehabilitation, psychiatric rehab, and community employment; intellectual disability services that include supported employment, community based services, and companion services. The contract total is \$273,500, which is funded as follows: State \$260,892 and County \$12,608 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
9. Contract renewal with Merakey Pennsylvania (NHS Pennsylvania) to provide mental health services that include family based and family support (respite services). The contract total is \$22,000, which is funded as follows: State \$20,986 and County \$1,014 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
10. Contract renewal with Mary Ann Kressen, Esquire to provide counseling services for mental health and intellectual disability hearings, legal review of court orders, hearing reports, appeals, etc. pertaining to commitment hearings. The contract total is \$10,000, which is funded as follows: State \$9,539, and County \$461 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
11. Contract renewal with Service Access & Management Inc. (SAM Inc.), a dual contract agreement for the performance of independent consultant and management services relating to financial services to be provided by SAM Inc. and performed by Centre County MH/ID/EI D&A program and the Office of Aging – Dept. 561/562/521.
  - a. The contract total for July 1, 2018 through June 30, 2019 is \$589,784, which is funded as follows: State \$562,595 and County \$27,189
  - b. The contract total for July 1, 2019 through June 30, 2020 is \$601,580, which is funded as follows: State \$573,847 and County \$27,733.
  - c. The contract total for July 1, 2020 through June 30, 2021 is \$613,611, which is funded as follows: State \$585,324 and County \$28,287.

#### XI. DISCUSSION ITEMS

Director of Veteran's Affairs Brian Querry and Dan Harner of Harner Farms announced the upcoming Harner Farm Chainsaw Carving Festival to be held on Friday, July 13 and Saturday, July 14. This year, a portion of the proceeds will be

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donated to the Veterans Assistance Fund, a no-profit that provides support to veterans, their spouses, and families. This is the third year of the festival, which will feature 15-18 carvers and there is no cost to attend.

XII. RECOGNITION

A Court of Honor was held on Sunday, July 1 for Caleb Cain of Boy Scout Troop 45 of Milesburg. Caleb has earned the rank of Eagle Scout.

XIII. C-NET REQUESTS

- A. Bulletin board message for the Farmers' Market Nutrition Voucher Program
- B. CNET sponsorship for The Opioid Epidemic Town Hall Meetings to be held on Tuesday, July 17 at 6:30 PM at the Philipsburg Middle School and Tuesday, July 31 at 6:30 PM at the American Philatelic Society, Bellefonte.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve CNET requests A-B.

XIV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported there are 107,539 registered voters in Centre County. The featured precinct of the week is #90 Halfmoon East Central with 1,014 registered voters with 297 ballots cast and 29.29% voter turnout.

B. Announcements

- i. Centre County Government Offices will be closed on Wednesday, July 4 in observance of Independence Day.
- ii. The Centre County District Attorney's Office and Centre County HOPE Initiative will host two town hall meetings to discuss the opioid epidemic. The meetings will be held on Tuesday, July 17 at 6:30 PM at the Philipsburg Middle School and Tuesday, July 31 at 6:30 PM at the American Philatelic Society, Bellefonte.

Commissioner Dershem said this will give the District Attorney and his staff the opportunity to share what programs are available and get the word out about a very serious problem in our community.

XV. EXECUTIVE SESSION REPORT

Margaret reported that the Board met in executive session on June 28, 2018 from 12:00-1:30 PM.

XVI. PUBLIC MEETING SCHEDULE

Tuesday, July 3, 2018

BOC Meeting – 10:00 AM - Room 146WB

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Thursday, July 5, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, July 10, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, July 12, 2018

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Employee Benefits Trust – 11:00 AM – Room 146WB

Tuesday, July 17, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, July 19, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XVII. BID / PROPOSAL SCHEDULE

XVIII. ELECTION ANNOUNCEMENTS

Wednesday, August 1, 2018

Last day to circulate and file nomination papers.

Wednesday, August 8, 2018

Last day for withdrawal by candidates nominated by nomination papers.

XIX. QUESTIONS FROM THE PRESS

Commissioner Pipe expressed the Boards appreciation to Emma Gosalvez from the Lock Haven Express for her coverage of the Commissioners' meetings during the past few years. This is the last meeting that Emma will cover as she has accepted another position in her career.

XX. On a motion by Commissioner Higgins, seconded by Commissioner Pipe, the Board voted to adjourn the meeting at 11:21 AM.

ATTEST:

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Margaret N. Gray  
Administrator